

NORTHWESTERN POLYTECHNIC
BOARD OF GOVERNORS

Board Meeting

Thursday, October 20th, 2022

4:00 – 7 PM | L229 Zoom

2. Declaration of Conflicts of Interest

The Board Chair asked for declaration of conflicts of interest from the Board. Academic and Non-Academic Staff identified 4.4.3 as an item of conflict of interest and will depart the meeting at that time.

3. NWP Executive Report

3.1. Office of the President and CEO

3.1.1. President and Executive Report

3.1.2. Risk Assessment

3.1.3. Centre for Entrepreneurial Excellence (CEE)

A high-level discussion on ideas and suggestions for the CEE took place comparing the results with those of the NWP leadership team.

Justin Kohlman signed an MOU with Munster Technological University (MTU) and the MTU Rubicon Centre in Ireland.

Kohlman will be attending the Global Consortium of Entrepreneurship Centers in October to learn from the best entrepreneurial centres around the world.

John Tiede, an NWP alumnus currently in Ireland studying at MTU, provided his experience as an international student.

4. Committee Reports

4.1. Chair Report

The Board Chair shared her NWP activities since the last meeting including the Classic Golf Tournament and NWP Employee Recognition Ceremony. The Chair is looking forward to the upcoming fall events and suggested all Board members try to attend where possible.

4.2. Executive Committee

4.2.1. Chair Summary of the September 20th, 2022 Meeting

The Board held their annual Board Retreat in Edmonton. The Chair provided a debrief and Board members provided a feedback for the next retreat.

4.3. Academic Council

4.3.1. Minutes of the September 28th, 2022 Meeting

4.3.2. Motions

Proposed Curriculum Changes

- x Bachelor of Computing Science curriculum and progression requirements as approved by CAQC
- x Removal of career investigation report as admission requirement for Power Engineering
- x Bachelor of Business Administration curriculum as approved by CAQC
- x Business Administration Post-Diploma Certificate Program with three specializations as reported to the BOG Executive Committee
- x BScN and PN programs to a rolling admission rather than a March 1st for all decision date
- x Language changes to the HCA program description and admission requirements as directed by Alberta Health
- x Introduction of maximum allowable absences for successful completion of the Pre-Employment Welding program
- x Introduction of direct admission into ELCC Diploma, BA Diploma, and CST Diploma
- x Removal of the other changes included admission changes, credit changes, and required program hours to various programs (BScN, PN, HCA, Power Engineering, UT Engineering, ELCC Diploma, CST Diploma, and Pre-employment Welding)

**Carried
6040 / 2022**

Instructor Emeritus Nominees

**Carried
6041 / 2022**

4.4. Human Resource Committee

- 4.4.1.** Chair Summary of the September 20th, 2022 Meeting
- 4.4.2.** In-Camera Session

4.4.3. Motion:

Revised Alberta Union of Provincial Employees

**Carried
6042 / 2022**

4.5. Governance and Development Committee

- 4.5.1.** Chair Summary of the September 20th, 2022 Meeting
- 4.5.2.** Motions

**Carried
6043 / 2022**

**Carried
6044 / 2022**

External Relations Committee

- 4.5.3.** Did not meet

4.6. Finance Committee

- 4.6.1.** Chair Summary of the September 23rd, 2022 Meeting
- 4.6.2.** Motions

Banking Resolution

Relevant Board Policy: EL-4 Asset Protection

The President shall not allow assets to be unprotected, inadequately maintained, or unnecessarily risked.

with financial institutions requires that each signing officer confirms that they have the power and authority to sign the Agreement on behalf of the Customer (NWP) and to legally bind the customer. For example: RBC E-Form 60002 (2014/10)

ROYAL BANK OF CANADA

Recent changes in the position of Director, Financial Services Northwestern Polytechnic (NWP) have resulted in a required update of records of signing authority with the Royal Bank of Canada (RBC).

Trading Officers	Signing Officers
Mr. Karl Germann, Acting Vice-President, Corporate Services	Mr. Karl Germann, Acting Vice

4.6.3. Chair Summary of the September 23rd, 2022 Meeting

4.6.4. Motions

Enterprise Risk Management Policy

**Carried
6047 / 2022**

NWP's Audited Consolidated Financial Statements for the Fiscal Year Ended June 30th, 2022

**Carried
6049 / 2022**

**Carried
6050 / 2022**

4.6.5. 2021 – 2022 Annual Report

Carried
6051 / 2022

4.7. Alumni Foundation Board of Directors

- 4.7.1.** Report of the September 28th, 2022 Meeting
- 4.7.2.** Motion

Carried
6052 / 2022

5. In-Camera Session

6. Next Board Meeting

The next NWP Board of Governors meeting will take place on December 15th, 2022.

7. Adjournment

Moved by Bridget Hennigar, that the Board of Governors meeting be adjourned at 7:15pm.