

NORTHWESTERN POLYTECHNIC
BOARD OF GOVERNORS

Board Meeting
Thursday, June 1st, 2023
4:00 - 7 PM | Fairview Campus

In Attendance:	Shawna Miller	Brent Cage	Justin Kohlman
	Tegan Martin-Drysdale	Lorne Radbourne	Joh Dn Bolton
	Angela Birnie-Browne	Lydell Torgerson	Heather Kerschbaumer
	Dominique Fjeld	Andrew Pietsch	Cody Beirsto
Guests:	Georgia Greenwood-Duncan	Karl Germann	Sivagowry Lewis
	Darlene Horseman	Melanie Pack	

2. NWP Executive Report

2.1 President and Executive Report

Justin Kohlman announced that Karl Germann was awarded the permanent role of Vice President Corporate Services. In addition, Sivagowry Lewis has resigned her position as Vice President of Research and Development to move into a new role as Associate Dean, Research.

2.2 Risk Assessment

3.2. Executive Committee

3.2.1. Chair Summary of the May 8th, 2023 Meeting

3.2.1.1 Board Committee Appointments

Moved by Shawna Miller, that the Board of Governors appoint the following public Board members to the Committee below:

Tegan Martin Drysdale to the Finance and Audit Committee
Cody Beaird to the Governance and Development Committee

Carried
6061 / 2023

3.2.1.2 Board Committee Reappointments

Moved by Lorne Radbourne that the Board of Governors recommend Shawna Miller be reappointed for a second term to the Board of Governors and continue as chair.

Carried
6062 / 2023

Moved by Lorne Radbourne that the Board of Governors recommend Kevin Szakacs be reappointed for a second term to the Board of Governors

Carried
6063 / 2023

3.2.2 Board Budget and Remuneration

Moved by Shawna Miller that the Board of Governors' approve its operating budget in the amount of \$151,784 in 2023/2024, and its remuneration as follows: Board Chair: \$4,500/year Vice Chair: \$3,500/year Board Members: \$1,750/year Sub Committee Members (flat rate): \$500/year

Carried
6064 / 2023

3.3. Academic Council

3.4. Human Resource Committee

3.4.1. Chair Summary of the ~~May 8th, 2023~~ Meeting

3.4.2. Increase to exclude base wage (Ministerial Order 24/2023)

Moved by Lorne Radbourne that the Board of Governors approve the following increase to the President and CEO's salary in alignment with Ministerial Order 23/2023:

- 1) 1.25% base salary increase April 1, 2023 (retroactive)
- 2) 1.5% base salary increase December 1, 2023

Carried
6067 / 2023

3.5. Governance and Development Committee

3.5.1. Chair Summary of the ~~May 8th, 2023~~ Meeting

3.5.2. Board Governance Process Policy

Moved by Lorne Radbourne that the Board of Governors approve ~~CP 1~~

Carried
6068 / 2023

3.5.3. Academic Policies

Moved by Lorne Radbourne that the Board of Governors approve the following Academic Policies as presented.

1. Academic Freedom Policy
2. Scholarly Activity Policy

3.6. External Relations

3.6.1 Chair Summary of Mayth 2023 Meeting

3.6.2 Ad Hoc Committee Terms of Reference

Moved by Shawna Miller that the External Relations Committee be dissolved and replaced by the Ad Hoc Committee.

Carried
6070 / 2023

Moved by Shawna Miller that the Board of Governors approve the terms of reference for the Ad Hoc Committee

Carried
6071 / 2023

3.7. Finance Committee

Moved by Lydell Torgerson that the Board of Governors receive NWP *Foundation's audited financial statement for the fiscal year ending March 31, 2023.*

Carried
6072 / 2023

3.7.2 NWP Audited Consolidated Financial Statements

Moved by Lydell Torgerson that the Board of Governors approve the transfer of \$4,900,000 from the Unrestricted Surplus to the Capital Renewal & Upgrades Reserve

Carried
6073 / 2023

Moved by Lydell Torgerson that the Board of Governors approve NWP's audited consolidated financial statements for the fiscal year ending March 2023.

Carried
6074 / 2023

3.7.3 NWP Investment Management Agreement

Moved by Lydell Torgerson that the Board allocate \$500,000 from internally restricted net assets for the sole purpose of purchasing IT backup servers and related equipment.

Carried
6080 / 2023

Moved by Lydell Torgerson that the Board of Governors approve the use of up to \$3 million of internally restricted net assets to invest in capital infrastructure to design and build the Centre of Entrepreneurial Excellence.

Carried
6081 / 2023

4. Audit Committee

4.1 Chair Summary of May 25th, 2023 Meeting

4.2 IT Policy

Moved by Lydell Torgerson that the Board of Governors adopt the new policy on Information Technology Management Policy

Carried
6082 / 2023

5 Alumni Foundation Board of Directors

5.1 Chair Summary of May 24th, 2023 Meeting

5.2 Board of Governors Distinguished Innovation Leadership

Moved by Lorne Radbourne that the Board of Governors appoint Eweis Friesen as the recipient for the 2023 Board of Governors Distinguished Innovation Leadership Award as presented.

Carried
6083 / 2023

1. In-Camera Session

Moved by Lydell Torgerson that the Board of Governors move to an in-camera session at 7:13pm.

2. Next Board Meeting

The next NWP Board of Governors meeting will take place October 19, 2023.