



## ACADEMIC COUNCIL MEETING MINUTES May 8 2014

Members:

Council Chair

Ms. Deena Honan

Council Vice Chair:

Ms. Cate Sazwan

President

Mr. Don Gnatiuk ~~Notice of Absence~~

Vice President Academic and Research

Ms. Susan Bangrove

Deans:

Mr. Chris Lauenroth ~~Notice of Absence~~

Ms. Jean Nordin

Dr. Shirley Pasieka

Academic Staff Association

Mr. Brian Carreau

Ms. Joan Cawthorn

Mr. Garth Finlay

Dr. Rene Gadaż



In approving the April, 2014 recommendations of the Curriculum Committee, the following motions were approved:

#### Nursing

Motion: Recommend that Academic Council approve a change to the calendar description for the Nursing program to "Students are required to purchase a stethoscope and a penlight and scissors in the practice setting. Standardized uniforms are required" information will be provided upon admission" effective July 1, 2015.

Moved: B. Hessler Seconded: D. Sawtell

Discussion: This change was brought to the department by the students. They wanted to be more identifiable when out on practicum. They will now wear black pants and red tops.

#### Office Administration

##### OA1140 Microsoft Excel. Core Level

Motion: Recommend that Academic Council approve a change of hours for OA1140 from (~~02.5~~) 37.5 Hours to ~~0.30~~ 45 Hours effective July 1, 2014.

Moved: R. Savage Seconded: G. Whittall

Discussion: This change reflects current practice.

CARRIED

##### OA1150 Microsoft Access, Core Level

Motion: Recommend that Academic Council approve a change of hours for OA1150 from (~~02.5~~) 37.5 Hours to ~~0.30~~ 45 Hours effective July 1, 2014.

Moved: R. Savage Seconded: G. Whittall

Discussion: This change better reflects current practice.

CARRIED

##### OA1240 Work Experience

Motion: Recommend that Academic Council approve a change of hours for OA1240 from (~~030~~) 120 Hours, 4 Weeks to ~~0.10~~ 120 Hours, 10 Weeks and a removal of the prerequisite "All other program requirements must be completed prior to beginning this course" effective July 1, 2014.

Moved: R. Savage Seconded: J. McLean

Discussion: This change better reflects current practice.

CARRIED

##### OA2240 Work Experience

Motion: Recommend that Academic Council approve a change of hours for OA2240 from ~~00~~

CARRIED

OA2430 QuickBooks for Small Businesses

Motion: Recommend that Academic Council approve a change of hours for OA2430 from (5) 75 Hours to (3) 45 Hours effective July 1, 2014.

Moved: R. Savage Seconded: S. Pasieka

Discussion: This change better reflects current practice.

CARRIED

#### DISTANCE EDUCATION COMMITTEE

Academic Council received the Distance Education Committee minutes of October 16, 2013 for approval.

MOVED by Ms. Bangrow, SECONDED by Ms. Bealieu that Academic Council accept the Distance Education Committee minutes of October 16, 2013 as presented.

CARRIED

Academic Council received the Distance Education-2(1)-d( C)4(o)-2(ummi10(t)-4(ht-4(e)  
; Ms. Bealieu

3755.OPEN DISCUSSION

x Ms. Bansgrove thanked Ms. Honan for two years of Chairing

3756.ADJOURNMENT

The meeting was adjourned 5:41p.m.

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Ms.Deena Honan  
Chair

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Ms.Barb Johnston  
Records

