



ACADEMIC COUNCIL MEETING MINUTES

14 October 2021

Members:

Council Chair:

Dr. Julia Dutove

Acade

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Ms. Deena Honan that Academic Council Recommend to the Board of Governors to Approve the revised Academic Council Bylaws as presented.

CARRIED

RESPONSIBLE CONDUCT OF RESEARCH POLICY

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Dr. Brian Redmond that Academic Council Recommend to the Board of Governors to Approve the revised Responsible Conduct of Research Policy as presented with the only change being the approving body now be the Board of Governors.

CARRIED

SCHOLARLY ACTIVITY POLICY

Dr. Vanessa Sheane discussed how the policy was created, being drafted with heavy consultation from faculty and feedback from chairs and their departments. The reason for this policy is as we move towards degree granting, Campus Alberta Quality Council wants to see that GPRC has standard definition of Scholarly Activity.

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Ms. Lorelle Warr that Academic Council Recommend to the Board of Governors to Approve the newly created Scholarly Activity Policy as presented.

CARRIED

PROGRAM REVIEW POLICY

Dr. Vanessa Sheane went over changes to the policy adding that external consultation was conducted on existing process, new compositions to review committee, introducing a revised annual process, different templates and metrics, new comprehensive process every 5 years. This policy is a work in progress which will take 3 years to fully implement.

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Mr. Tyler Barr that Academic Council Recommend to the Board of Governors to Approve the revised Program Review Policy as presented.

CARRIED

STUDENT AWARDS POLICY

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Ms. Lorelle Warr that Academic Council Recommend to the Board of Governors to Approve the revised Student Awards Policy as presented.

CARRIED

STUDENTS RIGHTS AND RESPONSIBILITIES POLICY

Dr. Carly McLeod explained changes that included combining the existing three policies- Students Rights and Responsibilities Policy, Academic and Non-Academic Misconduct Policy and Academic Grievance Policy into this new policy. This was done to align procedures and language; standard forms and letters will be used. The appeal process will now be a standing committee.

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Dr. Carly McLeod that Academic Council Recommend to the Board of Governors to Approve the revised Students Rights and Responsibilities Policy as presented.

CARRIED

4148 NEW BUSINESS

NOMINATIONS & VOTING

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Mr. Craig Smith that Academic Council membership be **ACCEPTED** as presented.

CARRIED

Dr. Vanessa Sheane asked for nominations for Chair Position. Dr. Julia Dutove was the sole nominee and she accepted the position.

Dr. Julia Dutove asked for nominations for Vice Chair Position. Mr. Jeremy Parker was selected.

Curriculum Committee faculty vacant positions were filled by Ms. Lesley Brazier, Mr. Brent Boutilier, Ms. Theresa Suderman, and Ms. Lorelle Warr.

Program Review Committee required five more members. Positions were filled by Ms. Deena Honan, Mr. Craig Smith, Ms. Lesley Brazier, Mr. Brent Boutilier, Dr. Julia Dutove and the non-academic position was filled by Ms. Lenora Roy.

ENROLLMENT UPDATE

Dr. Vanessa Sheane told everyone that an enrollment update will be a standing item on Academic Council agenda.

TRENDING TOPIC TO DISCUSS AT NEXT MEETING

For next meeting Micro-credentials will be discussed. Information will be circulated before next meeting.

Other possible topics mentioned for future meetings: Skilled trades

to same date as new students has shown no impact.

There was a discussion held where concerns were brought up about continuing students not registering, students registering elsewhere earlier, earlier registration allows faculty to plan earlier, advising students-will there be enough time, earlier registration date is better for the mature students for planning around jobs/family.

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Mr. Brent Boutilier that Academic Council Recommend to the Board of Governors to approve

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